



**HEAVY MECHANICAL COMPLEX**  
Government of Pakistan



**PRE-QUALIFICATION DOCUMENT OF**  
**MANUFACTURERS FOR SUPPLY OF CEMENT & STEEL**  
**BARS AS AND WHEN REQUIRED BASIS**

**HEAVY MECHANICAL COMPLEX, TAXILA, 47050,**  
**RAWALPINDI, PAKISTAN**



Tel. 051-9314262-5, 051-9314181-5. Fax. 051-9314260, 051-9314203  
E-mail:- [procurement.hmc@gmail.com](mailto:procurement.hmc@gmail.com) & Website:- [www.hmc.com.pk](http://www.hmc.com.pk)

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**COMPANY OVERVIEW**

Heavy Mechanical Complex Limited is leading engineering goods manufacturing enterprise in Pakistan located at Taxila about 30 Kilometers north of capital Islamabad. It is a professionally managed progressive organization with over 160,000 sq. meters covered facilities. It has the resources to handle large projects with demanding delivery schedules. Being the largest and most extensive fabrication and machining facility equipped with state of the art technology HMC provides manufacturing services both on its own or customers design. HMC has gained rich experience in designing and manufacturing of large projects through collaboration with internationally reputed engineering organizations. All its processing facilities are in-house including Designing, Fabrication, Machining, Iron and Steel Castings, Forgings, Heat Treatment, Assembly, Sand Blasting, Painting and Galvanizing etc.

**Scope of Work**

HMC intends to required cement on as and when required basis from cement manufacturing companies. Company must be situated around 100 KM vicinity of Islamabad or having their warehouses and distribution centres



## Instructions to Bidders

As per PPRA Rule 36 (b), Single Stage Envelop procedure shall be followed. This is as follows:

- The bid shall comprise of a single sealed package containing technical proposal.
- The technical proposal will be evaluated in a manner as per the clauses mentioned in this document: and proposals, which do not conform, to the specified requirements as listed in said document will be rejected.
- The bidders will be first checked for the eligibility, as per the requirements in eligibility criteria, Thereafter, all eligible bidders shall be shortlisted against the technical requirements.
- The shortlisted bidders will be technically evaluated and those securing a **minimum of 70 marks** in the technical evaluation will be qualified.
- During the technical evaluation no amendments by the bidder in the technical proposal shall be permitted.
- The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- Bidder shall bear all costs associated with the preparation and submission of their proposals and contract negotiation.
- All prospective firms must submit the proposal by 1000 Hours by May 28, 2024 at addressed as follows:

**Head**  
**Department of Supply Chain Management,**  
**Heavy Mechanical Complex, Hattar Road, Taxila.**

- To qualify for the tender, Responding Firms must address the entire scope outlined above and detailed in other sections of this document as well as any further communication issued in association with these pre-qualification documents. Responses limited to certain sections of the scope of work will be ignored and excluded from the evaluation process.





## **General Terms and Conditions**

### **Clarification and Amendment to Pre-Qualification Documents**

In case of any query Firm can contact with concerned staff of HMC-SCM during office hours before submission of bid documents at given below email addresses and phone numbers. Firm requiring any clarification of the RFP may notify HMC-SCM in writing or facsimile at HMC's address. Similarly, if a bidder feels that any important provision in the document is unacceptable; such an issue should be raised as soon as possible. All queries/clarifications relating to RFP, in writing, should reach HMC-SCM.

[director.scm@hmc.com.pk](mailto:director.scm@hmc.com.pk)  
[subcontracting.hmc@gmail.com](mailto:subcontracting.hmc@gmail.com)

Phone = (+92-51) 9314262-5 (4Lines)  
(+92-51) 9314181-5

### **Authorized Representative**

An authorized representative of the Firm shall initial respective pages of the original bid documents. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been dully authorized to sign.

### **Confidentiality**

Both parties unanimously agree that, while the during the course of this proposal or at any time afterward in the case of its acceptance or dismissal, either party will keep strictly confidential all the information regarding issues, business, or operations pertaining to the other party and the information provided by either party to the other party.

Except with the authorization of the company or due to the need for related parties to conduct operations, neither party may disclose any confidential information at any time to any person outside of this agreement scope. Both parties further agree not to turn over any confidential information to any person, unless with the written consent of the other party. Both parties agree not to copy or transcribe confidential information.

This clause does not apply to the contents listed below:

- Content that is public knowledge or that is in the category of common knowledge;
- Contents that are public knowledge due to publications or other reasons (excluding unauthorized actions or negligence), and that has become common knowledge;
- Contents provided by any third party without restrictions, for which contents the said third party has no express or implicit obligations to keep confidential;
- Contents that are required by law to be disclosed to any institution or organization.

Eligibility Criteria (Technical Score)				
Sr. No	Criteria	Details	Marks	Passing Marks
1	Relevant Experience	Defense Org / Hydel Power Plant Projects Expertise & clientele reference letter of the Firm submitting proposal 03-05 Projects = 15 06-10 Projects = 20	20	
2	Active GST/NTN ISO/Quality, Other Certifications	ISO 9001:2015, 14001:2015, 45001:2018 PSQCA	15	
3	Manufacturing Capacity	1000 MT per day or above	25	
4	Annual turnover	The firm shall submit audited financial statements for the last 01 years	10	
5	Relevant Domain Expertise (Trained Resources)	Management hierarchy	10	
		Metallurgical/Mining Engineers		
6	Location	Location within 100 KM Radius of HMC/Islamabad or warehouses within 100 KM radius of HMC/Islamabad	20	
		<b>Total Marks</b>	<b>100</b>	<b>70</b>





**Final Selection Process**

Following are the steps/procedures which will be followed for the Selection of successful bidder.

- 1) In first stage, only Technical proposals will be opened in the presence of bidder's representatives who choose to attend.
- 2) Technical evaluation of the firms shall be based on information provided in Technical Proposals.
- 3) As a part of technical evaluation, bidders may be asked to conduct Presentation / Demonstration / Proof of Concept.

**Details of Staff**

Responding Firms are required to provide a list of professionals working in their firm along with details as per Annexure-A. Particularly focus should be on core skills set required for required task.



Annexure-A

## Management Details

Sr No.	Name	Date of Joining, in this Company	Designation in the Company	Education
1				
2				
3				
4				

Name of Signatory with sign &amp; company stamp \_\_\_\_\_

